



**Mona City – Planning and Zoning**

20 West Center  
 P.O. Box 69  
 Mona, UT 84645

435-623-4913

[monacitygov@gmail.com](mailto:monacitygov@gmail.com)

**Accessory Building Permit Application**

- \* Detached Accessory Structures under 120 Square Feet do not require a permit but must still meet set back requirements.
- \*All accessory buildings with electrical and/or plumbing will need building inspections.

Applicant Information:	
Applicant:	Application Date:
Project Address:	
Telephone:	Email:
Type of building: (shed, garage, etc.)	
Contractor Information	
Company:	License Number:
Address, City, State, Zip:	
Telephone:	

Building Information		Lot Information
Dimensions	Height	Set-backs
Width _____	Wall _____	Side Set-back _____
Length _____	Roof Peak _____	Rear Set-back _____
Sq. Ft. _____		Distance from other buildings (home, other sheds, etc.) _____

\*Is the property a corner lot: \_\_\_\_\_ Yes \_\_\_\_\_ No

For Office Use Only:	
_____	_____
Planning and Zoning Signature/Application Approved	Building Inspector Signature/Plan Approved

## **ACCESSORY BUILDING PERMIT REQUIREMENTS**

- Three copies of your plans: 2 paper copies (1 will be returned and one copy emailed to [plans@monacity.org](mailto:plans@monacity.org))
- Site plan, showing the proposed accessory building, and any other structures (including your home), with setbacks and side yard measurements: (5' min. per side and rear yard setback, 10' min. from any other building)
- Return paperwork to the city office **at least** 1 week before the planning and zoning meeting.
- Attend the Planning & Zoning meeting that your application is being considered.

If you have any questions, please contact Lori Henrie at 435-496-2906.

Fees will be calculated based upon the size of the structure. These fees are required at that time the building permit is issued.

### **PLEASE READ CAREFULLY**

I agree to comply with all City, County, and State Building Laws and Ordinances. The representation in this application are true and accurate. This permit becomes null and void if work on construction authorized is not commenced within 180 days, or if construction or work is suspended for a period of 180 days at any time after work is commenced. Occupancy of structure is prohibited until after final inspection and occupancy permit is given. All fees must be paid before final approval is given.

---

Property Owner Signature

---

Contractor Signature