



Mona City – Planning and Zoning

20 West Center
P.O. Box 69
Mona, UT 84645

435-623-4913
435-623-4320 (fax)
monacitygov@gmail.com

Accessory Building Permit Application

*** Detached Accessory Structures under 220 Square Feet that do not have utilities do not require a permit, but must still meet set back requirements.**

Applicant Information:		
Property Owner Name:		Application Date:
Project Address:		
Telephone:	Email:	
Type of building: (shed, garage, etc.)		Lot Size:
Contractor Information		
Company:	License Number:	
Address, City, State, Zip:		
Telephone:	Email:	
Building Information		
Please mark all utilities that will be in this accessory building: <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Gas	Dimensions: Width _____ Length _____ Total Sq. Ft. _____	Height: Wall _____ Roof Peak _____

*Is the property a corner lot: _____ Yes _____ No

ACCESSORY BUILDING PERMIT REQUIREMENTS

- Two copies of your building plan. (Internet printout is acceptable)
- Site plan, drawn to scale, showing the proposed accessory building, and any other structures (including house). Include setbacks and side yard measurements: Current setbacks are: Sides - 5 feet from property line, Rear – 5 feet from property line, and 10 feet from any other structure. Corner lots have a 30 foot setback from any property line that is on a street.
- Return paperwork to the City Office **at least** 1 week before the planning and zoning meeting.
- Verify you are on the agenda for the Planning and Zoning Meeting by calling the secretary (Sara Samuelson – 435-225-4815). Please plan to attend the meeting on the date your application is being considered.

PLEASE READ CAREFULLY

By placing my signature below, I agree to comply with all applicable City, County, and State Building Laws and Ordinances, and that the representation in this application are true and accurate. I understand that this permit becomes null and void if work on construction authorized is not commenced within 180 days, or if construction or work is suspended for a period of 180 days at any time after work is commenced. All fees must be paid before final approval is given.

Property Owner Signature

Contractor Signature

Fees are calculated based on the size of the structure. These fees, payable at the City Office, are due at the time the building permit is issued.