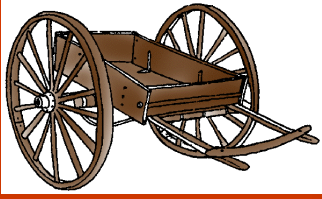


**Saturday July 20, 2019**



# PIONEER DAY

## FOOD VENDOR INFORMATION

**Sign-ups available on a first come first served basis. Packet may be dropped off at Mona City Office located at 25 West Center Street, Mona Utah 84645 or emailed to [KatrinaLong@hotmail.com](mailto:KatrinaLong@hotmail.com) 435-660-9623.**

Dear Applicant,

The Mona City Pioneer Day Committee welcomes you to participate in Central Utah's largest Pioneer Day Celebration. Mona City takes great pride in their Pioneer heritage and the farming community of Mona. All applicants must have their items approved by the Pioneer Day Committee. We welcome you to our venue and hope to see you in the many years to come.

**LOCAL MONA RESIDENT SIGN UP BEGINS *April 9, 2019.***

**JUAB COUNTY RESIDENT SIGN UP BEGINS *April 20, 2019.***

**OUTSIDE VENDOR SIGN UP BEGINS *APRIL 30, 2019.* Deadline for all vendors is May 15th 5pm.**

**Please note the following:**

- Mona Pioneer Day Celebration vendors may start set up Friday evening the 19th or Saturday morning at 7:00am
- Festival Site is at the Mona City Park
- **Food Vendor Fee is waived for non profit organizations for 2019, \$100 Deposit is required.**
- Outside food vendors will be allowed in if the proper paperwork is not submitted before the required deadline date.
- *Pioneer Day Committee reserves the right to reject an applicant for any reason.*
- You must bring your own extension chords.

**Set-up Information:**

**(There will be open access to the parking lot inside the park area.)**

There will be people in the area before the parade begins on Saturday and you are welcome to open your booth at 7am, just know that the majority of people line the streets for the parade on Main Street between 9 and 10. The parade starts at 10 and activities in the park follow the parade.

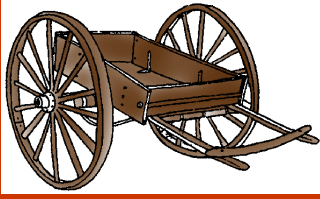
**Tear Down:**

**To accommodate the firework set up for the evening please clear your booth space by 5pm.**

If you would like to be considered please see application for required items.

MONA CITY: PO BOX 69 Mona, UT 84645 435-623-4913 [monacitygov@gmail.com](mailto:monacitygov@gmail.com)

**Saturday July 20, 2019**



# PIONEER DAY

## FOOD VENDOR APPLICATION

**Sign-ups available on a first come first served basis. Packet may be dropped off at Mona City Office or emailed to [Katrinalong@hotmail.com](mailto:Katrinalong@hotmail.com) 435-660-9623.**

NAME: \_\_\_\_\_ BUSINESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TYPE OF FOOD ITEMS SOLD:

\_\_\_\_\_

\_\_\_\_\_

**VENDOR FEE \$100.00 + \$100.00 Cleaning Deposit for any facility use**

APPLICANT SIGNATURE: \_\_\_\_\_

TAX ID #: \_\_\_\_\_ SSN#: \_\_\_\_\_

**RETURN CHECK LIST:** All documents below and vendor fee **MUST** be received before your application can be considered for approval:

- Application
- Sign Event Guidelines and Exhibitor/Vendor Release waiver and Indemnification Agreements
- Certificate of Liability Insurance \$100,000 per occurrence/\$1,000,000.00 general aggregate with Mona City named as an additional insured with respect to the insured participation in: **Mona City Pioneer Day Celebration, Mona City, July 20, 2019** . One day insurance may be purchased at [fastcov.com](http://fastcov.com)
- Copy of current Food Handlers Permit and Temporary Food Vendor Registration completed
- Completed W-9 Form\*
- \$100 Cleaning Deposit that may be returned **if** facilities are left clean after event.

**\*MONA NON-PROFIT ORGANIZATIONS MUST LEAVE A \$100 CLEANING DEPOSIT, VENDOR FEE WILL BE WAIVED FOR 2019.**

# MONA CITY

## Event Guidelines and Exhibitor/Vendor/Food Vendor Release waiver and Indemnification Agreement

### GUIDELINES:

- 1. Booth and Equipment:** A booth space located inside the Mona City building auditorium. Vendors are required to provide their own booth structure, tarps, tables, chairs, extension chords, price list, etc. Displays must be confined to the booth space, and not encroach on the walkways or the spaces to the side or rear of the booth. Booth spaces are assigned by the Pioneer Day Committee. Assignments must be adhered to and are not transferable. All sales must take place from your assigned booth space. No roving sales are permitted. **NO LOUD MUSIC in the Vendors Booths will be tolerated. The Pioneer Day Committee reserves the right to dismiss anyone for non compliance of the rules.**
- 2. Food Handlers Permit:** REQUIRED FOR ALL FOOD VENDORS.
- 3. Bake Sale Vendors:** the 2009 FDA food code does require you to have a placard informing consumers that the bake sale goods were prepared in a kitchen that is unregulated. All goods that the bake sale need to be non potentially hazardous, e.g. do not require refrigeration or other time temperature control.
- 4. Fire Extinguisher:** All food vendors operating with any open flame must have a fire extinguisher with a current tag in your booth at all times.
- 5. Compliance with law:** All vendor/exhibitors agree to strictly observe all laws and ordinances of the State of Utah, Central Utah Public Health Dept., and Mona City, which in any respect relate to the business conducted by vendor/exhibitor, together with all rules and regulations. No smoking. Consumption or selling of alcoholic beverages is prohibited on City property. The City shall have the right to inspect at all reasonable times the premises occupied by vendor/exhibitor. Willful violation of or failure to comply with any of said laws or regulations shall be cause for cancellation of this agreement by the city.
- 6. Trash Receptacles:** All vendor/exhibitors are responsible for cleaning your own immediate area throughout and at the end of the day and bagging your garbage. Vendors should remove trash putting it in the dumpsters that are provided. Citations will be issued to those who leave debris, and such citations will be grounds for immediate expulsion.
- 7. Utah State Tax Regulations:** Vendors are to comply with the Utah State Tax regulations. The Tax commission will provide tax packets for each vendor at check-in. We will provide tax forms, but it is your responsibility to collect sales tax and return it to the state. We are required by the state to provide those names, addresses and social security numbers and tax numbers for each vendor.

# MONA CITY

## Event Guidelines and Exhibitor/Vendor/Food Vendor Release waiver and Indemnification Agreement CONTINUED

8. **WEATHER:** Mona City Pioneer Day Celebration is not dependent on weather. Fees will not be refunded in the event of rain or winds. Each vendor is responsible for any damages to or from your booth and/or product.
9. **General Liability and Property Damage Insurance:** All vendor/exhibitors must provide a Certificate of General Liability and Property Damage Insurance, showing that the applicant has comprehensive general liability and property damage policy that includes contractual liability coverage's. The City shall be named as an additional primary insured.
10. **Taxes, permits, certificate, and any licensed required are the responsibility of the vendor/exhibitors.** Mona City reserves the right to limit the number and type of exhibitors and vendors.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_