Mona City Council Meeting Minutes

Tuesday September 26, 2023

MEMBERS PRESENT: TJ Pace – Councilmember

 Jay Mecham – Councilmember

Amy Stanley – Councilmember

Jay Christensen **–** Councilmember

MEMBERS ABSENT: Randy Christensen - Mayor

Ron Warren - Councilmember

STAFF PRESENT: Sara Samuelson – Mona City Finance Director

Alicia Hills – Mona City Recorder

 Michelle Dalton- Mona City Secretary/Treasurer

 Dennis Gardner – Planning and Zoning Chair

 Shay Morrison – Community Advisor

OTHERS PRESENT: Gordon Young, Shay Morrison, Jess Peterson, Rebecca Dopp – Times News Reporter, Frank Riding, Lois Peay, Trevan Linton

Councilmember and Mayor Pro-temp Jay Christensen called the meeting to order at 7:00 pm

**Opening prayer/Pledge of Allegiance:**

Councilmember Mecham led the pledge of allegiance.

Councilmember Stanley led the prayer.

**Approval of Minutes:**

Councilmember Pace motioned to accept the work session meeting minutes of August 22, 2023, as written. Councilmember Mecham seconded the motion to accept the work session minutes of August 22, 2023, as written. The vote of the Council was unanimous to accept the work session meeting minutes of August 22, 2023 as written.

Councilmember Stanley motioned to accept the August 22, 2023, city council, public hearing, and executive session minutes, as written. Councilmember Pace seconded the motion to August 22, 2023, city council, public hearing, and executive session minutes, as written. The vote of the Council in favor of the August 22, 2023, city council, public hearing, and executive session minutes, as written, was unanimous.

**Action Items: None reported**

**Community Advisor Shay Morrison**

* GOEO Water Infrastructure Grant

Advisor Morrison reported that Mona City submitted an application for this grant and asked for 3.5 million from the grant. Councilmember Christensen and the mayor will receive an email concerning the grant in a couple of weeks.

* GOEO Rural Communities Opportunity Grant

Advisor Morrison suggested that Mona City put in an application for this grant. It is open from October 16th through November 17th. He stated that he would assist in applying for the grant and would need an updated cost estimate. The City can ask for up to $600,000 on this grant and it could be used to fix the Snack Shack. Councilmember Stanley said that she would work with Councilmember Christensen and get 3 estimates for it.

* UDOT TPA Program Preparation

Advisor Morrison stated that this program opens in October and usually closes in December. It funds transportation master plans, planning updates, etc. He asked if there was any interest from Mona City, to which he was told that their master plan was recently updated and they would not be interested.

* Subdivision Assistance RFP Update

Advisor Morrison said that this is for land use attorneys and planners to be paid through the state for implementation of the Bill 174 updates. The RFP closed on the 19th of September, but the list of who has been selected has not been released yet. Advisor Morrison stated that he would start working with the planning and zoning council on a draft for the application.

* GOPB Funding Tracker

This is a funding tracker that has a list of various grants and opportunities that Mona City may apply for. It has a description of the funding available, the program, and the details for the grant. Advisor Morrison told the Council that if they would look at it and if there is a funding opportunity you are interested in, to contact him and he would research it.

* Irrigation Meeting

Councilmember Stanley stated that Advisor Morrison sent a letter to the Mona Irrigation Board requesting more information. After receiving the letter, Duran came to her house and told her that their bylaws go against a merger. She stated that because of this, she is not going to further instigate this. She stated that when they have some answers, Mona City is open for conversation.

Advisor Morrison reminded the Council that the mandatory CDBG workshops are the 11th and 12th of October and the application is due December 15th.

**Secretary/Treasurer Report:**

Secretary Dalton had nothing to report

**Planning and Zoning:**

* Trevan Linton/Marc Young – Building Permit – 305 East 300 North

A planning and zoning special meeting was held on September 20th for Linton/Young due to them not possessing the needed water certificates at the regular Planning and Zoning Meeting on September 6th. At the special meeting they provided their irrigation certificate, but they had not started the process of transferring their culinary water from the state. Both parties signed a letter stating that they could start construction but could not receive a permit of occupancy until the water was transferred. Gordon Young said that it should be submitted in the next day or two and should be in process very soon.

Councilmember Stanley made a motion to approve the Linton/Young building permit at 350 East 300 North with the contingency that proof of an application for water transferal be submitted as well as the requirements be met as stated on the signed and dated letter, before an occupancy permit would be given. Councilmember Mecham seconded the motion to approve the Linton/Young building permit at 350 East 300 North with the contingency that proof of an application for water transferal be submitted as well as the requirements be met as stated on the signed and dated letter, before an occupancy permit would be given. The vote of the Council in favor was unanimous to approve the Linton/Young building permit at 350 East 300 North with the contingency that proof of an application for water transferal be submitted as well as the requirements be met as stated on the signed and dated letter, before an occupancy permit would be given.

**Finance Report:**

Finance Director Sara Samuelson reported that she received a bid for the repair of bathroom doors and it was around $7,000. She suggested having James Bowles do the work for the door. Councilmember Pace stated that Councilmember Warren told him that he had purchased a lock system. He stated that he will follow up with Councilmember Warren concerning it. Finance Director Samuelson also stated that she is still in the process of getting bids for the camera system outside and is waiting for prices, and will give the Council a report on them when she gets them.

The Mona City and Recreation Disbursement Listings for 9/13/2023 to 9/26/2023 were presented.

Councilmember Pace made a motion to approve the finances as presented. Councilmember Mecham seconded the motion to approve the finances as presented. The roll call vote of the Council to approve the finances as presented was as follows:

Councilmember Mecham: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Absent

**Gas and Roads and Water Report:**

Nothing Reported

**Sewer:**

* Approval of $304,915 for sewer membranes

Councilmember and Mayor Pro-temp Christensen stated that the membranes are needed but are on back-order for approximately a year. He stated that upon approval the City will put 30% down and then will pay the remaining 70%when membranes ship.

Finance Director Samuelson reported that after the purchase of the membranes, the auger, and the building for the auger, it would cost the City around $900,000. She stated that she has been looking for funding options and questioned if there was a CDBG could be used for this, or there is about $205,000 that is left on the original bond that could be pulled out to use for repairs at a zero percent interest rate but would have to be paid back over 5 years. She stated that she and the Council needs to look through the budget and decide what the City’s plan of action is concerning the auger building and how it would be paid for. Councilmember Mecham voiced his concern that $200,000 bid for the auger building is high and suggested that Mona City contract the work out themselves. He stated that another option is just putting the auger in and then in a year the City could consider putting in a building to cover it.

Councilmember Mecham made motion to approve $304,915 for the purchase of sewer membranes. Councilmember Pace seconded the motion to approve $304,915 for the purchase of sewer membranes. The roll call vote of the Council was as follows:

Councilmember Mecham: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Absent

**Recorder:**

Nothing Reported

**Council Business:**

Councilmember Stanley stated that 20 people have registered for the ATV class on October 5th.

Councilmember Stanley also reminded the Council that the Mona City Fall Festival is on this coming Saturday. There will be mini golf as well as the pumpkin chunkin and other games and activities. She stated that the weather does not look good so she will put out fire pits.

Councilmember Pace had nothing to report.

Councilmember Christensen that he has been doing fix-it notices. He stated that the resident on 200 North has been cutting back his weeds and cleaning up his yard. The resident at 680 East 50 South received a fix-it notice this week, and the resident at 60 West 100 South will be hauling their construction waste and cleaning up their yard.

Councilmember Mecham had nothing to report.

Councilmember Warren was absent

**Public Comment:**

Lois Peay reported that she had something to state to the Council but since the entire Council was not there, she would come to the next Council meeting.

**Adjournment**

Councilmember Pace made a motion to adjourn the meeting at 8:03 pm. Councilmember Stanley seconded the motion to adjourn. The council vote to adjourn the meeting at 8:03 pm was unanimous.

\_\_

Randy Christensen, Mayor Alicia Hills, Mona City Recorder