

**Mona City**  
**Subdivision Review Application - Concept**



**Notice:** The applicant must submit copies of the Subdivision Review Plans to be reviewed by the city in accordance with the requirements as outlined in the City Code. Once a set of Review Plans are submitted, the plans are subject to a compliance review and may be returned to the applicant for revision if the plans are found to be inconsistent with the basic requirements of the City Code. All submitted proposals shall be reviewed in accordance with the Mona City Code. Submission of Project review plans in no way guarantees placement of the application on any agenda of any City reviewing body. It is *strongly* advised that all plans be submitted well in advance of all agenda deadlines.

**Meetings:** Planning and Zoning meetings are held the 1<sup>st</sup> Wednesday of each month at 8:00 p.m.  
 City Council meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 7:30 p.m.

<b>Project Information</b>	
Project Name:	Acres:
Project Address:	Units:
Date of Submission:	Zone:

<b>Developer Information</b>	
Company Name:	Contact:
Address:	City, State, Zip:
Phone:	Alternate Phone:
Email:	Fax:

<b>Engineer and/or Surveyor Information</b>	
Company Name:	Contact:
Address:	City, State, Zip:
Phone:	Alternate Phone:
Email:	Fax:

## Concept Development Review Submission Requirements

### **SUBMISSION REQUIREMENTS:**

- \_\_\_ Completed Application Form
- \_\_\_ Application Fee (\$200 + \$50 per lot)
- \_\_\_ Electronic PDF files emailed to [plans@monacity.org](mailto:plans@monacity.org)
- \_\_\_ 6 copies of proposed plans - 11" x 17"
- \_\_\_ Symbols legend should be shown on cover and utility sheets (differentiate existing and proposed features)
- \_\_\_ All text shall be 1/8" or greater in 24" X 36" format
  
- \_\_\_ Written plan for water for subdivision (both irrigation and culinary)

### **PLANS & REQUIREMENTS: (additional requirements apply to preliminary and final applications)**

- If development is to be phased, Phasing Plan, including construction of infrastructure, amenities and landscaping
- Vicinity map of the development
- Open space and recreation areas
- Zoning classification
- Proposed Site Plan, drawn to scale, showing the following:
  - Parcel Boundary (show parcel dimensions with bearings and curve data)
  - Proposed parking areas with pavement markings
  - Site access (existing and proposed approaches)
  - Street rights-of-way
  - Proposed street improvements
  - Adjacent properties with owner names and addresses
  - Street-side curb, gutter, sidewalk and parking strips, trails
  - Proposed sign locations, public and private
  - Public utility easements
  - Proposed fencing / Screening
  - ADA Compliance
  - Public travel lanes and/or internal drive aisles
  - Curb, gutter, trails and sidewalks (onsite or private)
  - Proposed storm drain system including on site storm drainage detention (concept level)
  - North arrow and scale bar
  
- \_\_\_ Table with the following:
  - Parcel size in square feet
  - Parking lot area in square feet
  - Landscaped and open space areas in square feet
  - Total acreage to be dedicated for street rights-of-way
  - Legal Boundary description
  - Density in units per acre
  - Acreage of unbuildable areas and slopes